

Nautical Institute 2020 AGM Minutes		
Date: 4 November 2020	Meeting Opened: 0935	Venue: Smartship Brisbane Airport
<b>Meeting called by</b>	Branch Chairman, William Burton	
<b>Type of meeting</b>	Annual General Meeting	
<b>Minute Taker</b>	Richard Johnson	
<b>Attendees</b>	William Burton, Chris Thompson, John Watkinson, Andrew McClymont, Mike Lutze, Steve Pelecanos, Edgar Gold, Wayne Lewis, Juliette Sperber, Peter Murday, Richard Johnson	
<b>Apologies</b>	Peter Liley, Matthew Wire, Chris Mackey, Alain Dillenseger, John Kavanagh	
<b>AGENDA Item No. 1</b>		
<b>Confirmation of minutes of last Annual General Meeting 2019</b>		
Minutes of the 2019 AGM held 25 September 2019 confirmed.		
Proposed: John Watkinson. Seconded: Andrew McClymont		
Action Items	Person Responsible	Deadline
Nil		
<b>AGENDA Item No. 2</b>		
<b>Chairman's Report</b>		
<p>The Chairman's report was submitted and noted.</p> <p>Captain William Burton welcomed all those in attendance. In his report he confirmed the suspension of all branch activities for 2020 due to medical advice about COVID-19. Captain Burton thanked the members of the committee and particularly the Honorary Secretaries, Treasurer and Webmasters during his 8-year tenure as Chairman. Captain Burton advised that he will not be seeking or accepting any further nominations.</p>		
Action Items	Person Responsible	Due Date
Nil		
<b>AGENDA Item No. 3</b>		
<b>Treasurer's Report</b>		
<p>Treasurer's Report was submitted and accepted.</p> <p>In summary the Branch's balance stands at \$4934.18 as at 4 November 2020. Based on a total income of \$3991.45 and a total expenditure of \$3715.91, the branch has achieved an increase of \$\$275.54 for the period.</p> <p>Proposed: William Burton. Seconded: Andrew McClymont.</p>		

Action Items	Person Responsible	Due Date
Nil		
<b>AGENDA Item No. 4</b>		
<b>Secretary's Report</b>		
<p>Secretary's Report was presented and noted.</p> <p>The Queensland Branch currently has 149 financial members, an overall increase of 32 members. During this period the Branch has lost two members to other Branches but gained about 13 members from other Branches. A letter has been sent to NI London to clarify the notification of members who have joined or left the Branch. This is in addition to the information received about new members.</p> <p>Captain Johnson advised that he had tendered his resignation as Honorary Secretary and will not seek further nomination as a committee member. He also thanked all committee members and members who have assisted him during his 3-year tenure in the position.</p>		
Action Items	Person Responsible	Due Date
Nil		
<b>AGENDA Item No. 5</b>		
<b>Webmaster's Report</b>		
<p>Andrew McClymont reported that the Branch website has been well received and is continually updated as required with assistance from Ms Sue McEvoy. Andrew also reported on the Branch's LinkedIn page.</p>		
Action Items	Person Responsible	Due Date
Nil		
<b>AGENDA Item No. 6</b>		
<b>Other Business</b>		
<ul style="list-style-type: none"> <li>• <u>Meetings</u>: It was proposed that future/regular meetings should be conducted via the online ZOOM facility. Peter Murday, as incoming Honorary Secretary, will endeavour to have these meetings on a monthly basis. Further action to be taken in this regard.</li> <li>• <u>Nominations</u>: It was noted that there was a very poor response (one) from members in relation to nominations for office bearers. Various strategies to improve interest were put forward by attendees.</li> </ul>		

- Certificates of Appreciation: Andrew McClymont advised members that the presentations have been well received by the various ship masters and crew. It was also noted that it is likely one of the presentations will grace the cover of Seaways, possibly in December.

#### AGENDA Item No. 7

#### Election of Office Bearers

Nominations were called for all positions, with one received prior to the meeting. Following discussion, the following members were then nominated for the various positions:

Chairman	Captain Michael Lutze	Nominated: Steve Pelecanos Seconded: Edgar Gold
Honorary Secretary	Captain Peter Murday	Nominated: Steve Pelecanos Seconded: Andrew McClymont
Treasurer	Captain Chris Thompson (continuing)	Nominated: Steve Pelecanos Seconded: Edgar Gold
Committee Members	Juliette Sperber	Nominated: Peter Liley Seconded: Andrew McClymont
	Captain Wayne Lewis	Nominated: Mike Lutze Seconded: Peter Murday
	Captain Steve Pelecanos (continuing)	Nominated: Mike Lutze Seconded: William Burton
	Captain John Watkinson (continuing)	Nominated: Mike Lutze Seconded: Steve Pelecanos
	Captain Peter Listrup	Nominated: Steve Pelecanos Seconded: Mike Lutze
	Captain Andrew McClymont	Nominated: Richard Johnson Seconded: John Watkinson

The above nominations were unanimously accepted.

Action Items	Person Responsible	Due Date
Ben Weedon (Member) to be approached in relation to joining the Committee.	Peter Murday	18 Nov 2020
Alain Dillenseger (Member) and Michael Bender to be approached in relation to joining the Committee.	Andrew McClymont	18 Nov 2020

**Note of thanks**

Prof Edgar Gold moved a vote of thanks to William Burton and Richard Johnson for the years of service performed for the Branch. This was seconded by Chris Thompson to general approval.

Meeting closed: 1025